



GIVING VICTIMS A VOICE & FAMILIES A FUTURE

P.O. Box 367, Castle Rock, CO 80104
(303) 688-1094 ♦ (303) 660-8889 fax
www.twcfoc.org

Date of Application: _____
Interview Date: _____
Comments: _____

Databases: <input type="checkbox"/> Excel <input type="checkbox"/> Email <input type="checkbox"/> Donor Perfect
VO _____ DST _____ <input type="checkbox"/> CA <input type="checkbox"/> NN <input type="checkbox"/> CBI
References: <input type="checkbox"/> #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3

Volunteer Application

Full Name: _____ Age: _____ Date of Birth: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____ Evening Phone: _____

E-Mail Address: _____ Social Security #: _____

Employer: _____ Occupation: _____

In case of emergency, notify: _____

Relationship: _____ Phone: _____

How did you learn about this volunteer program? _____

Education and/or special training: _____

Work Experience: _____

What language(s) do you speak other than English, and with what proficiency? _____

List past volunteer experiences: _____

What did you like most about the experience(s)? _____

What did you like least about the experience(s)? _____

What would you say are your greatest strengths in helping others? _____

In what areas would you like to improve? _____

How would you describe your work style (i.e. initiator, like to work independently, like to be directed, etc.)? _____

"I tell you and you forget. I show you and you remember. I involve you and you understand."

How do you typically deal with your anger? the anger of others? _____

What has been your personal experience with battering/abuse/violence? your process of recovery? _____

Are you (or your child) receiving or have you received services from WCFOC? If so, check all that apply:

Crisis Line Shelter Therapy Legal Advocacy Other: _____

Dates(s) of service: _____

Why do you think battering happens? _____

What do you see as barriers to victims leaving their abusers? _____

What are your career goals for the next few years and how does volunteering at the WCFOC fit into these goals?

What hobbies excite and replenish you? _____

Describe what you personally hope to achieve through volunteering: _____

What days and times are you available to volunteer? Please check all that apply:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

My availability changes, please contact me for special projects

Please look at the sheet entitled **Volunteer Opportunities**. Find a few opportunities that interest you and list your choices below. If you would like to volunteer in a different capacity, please share your ideas with us.

"The highest reward for a man's toil is not what he gets for it, but what he becomes by it."

References:

The following persons have agreed to be contacted as personal or professional references:

Name	Phone #	Relationship	Years Known
1.			
2.			
3.			

All volunteer applicants please complete the following:

I, _____, certify that the information provided on this application is true and accurate, and I authorize the Women’s Crisis and Family Outreach Center (WCFOC) to check my background and references. I hereby authorize the references I have listed to provide information to the WCFOC. I understand that the information from these references will remain confidential.

I hereby affirm that I have not committed or been convicted of a crime of child abuse - unlawful sexual behavior, or any felony (7.701.36 State of Colorado, Department of Social services, licensing regulations). I understand that if the FBI/CBI or Child Abuse Registry confirms such a record, I will be terminated from my position.

Signature

Date

Confidentiality Agreement

I, _____, understand that any and all information pertaining to the Women’s Crisis and Family Outreach Center is to be kept confidential. This includes the location of the Shelter facilities and any of its outreach sites. Names and identities of clients are not to be divulged under any circumstances. Information about anyone working at the Center is likewise to be kept confidential.

Signature

Date

“If you want to lift yourself up, lift up someone else.”

Women's Crisis & Family Outreach Center Volunteer Opportunities

Community Outreach volunteers contribute their time and talents to further develop human, material and financial resources for the Women's Crisis & Family Outreach Center. Opportunities include: distributing information at community events and health fairs; helping with food and supply drives; and marketing and networking assistance.

Special Events volunteers also contribute their time and talents to further develop human, material and financial resources of WCFOC. Opportunities include: chairing or working on an event committee for one of our two annual fundraising events; assisting with set up, management and clean up of special events; collecting silent auction donation items; and special holiday projects.

Operations/Administrative Assistants work in our shelter or in our administrative office. They assist the administrative assistant by answering the door, answering the telephones, performing light clerical and other duties as assigned. They may assist with sorting, moving and stacking of donations, and light housekeeping as needed.

Child Care Assistants provide childcare to infants, toddlers, preschool & school age children. These volunteers supervise structured activities, supervise field trips or special events, and assist with light paperwork. Instruction and training (15 – 40 hours) conducted by WCFOC staff is required. All Child Care Assistants must be at least 16 years old and pass a background check.

Crisis Line Volunteers answer our 24-hour crisis hotline at the Shelter. Staff and volunteers provide information to callers, crisis counseling to battered women, and screening for admission to shelter. Instruction and training (15 – 40 hours) conducted by WCFOC staff is required. Volunteers are asked to commit to one prescheduled 4-hour shift per month. All Crisis Line Volunteers must be at least 18 years old and pass a background check.

Legal Interns & Advocates assist our legal advocate, who works in conjunction with the District Attorney's Office and Law Enforcement Victim Advocates, to support adult victims involved in the criminal justice and civil court systems by providing legal information and referrals. Instruction and training (15 – 40 hours) conducted by WCFOC staff is required. All Legal Interns & Advocates must be at least 18 years old and pass a background check.

Pro Bono Attorneys provide free legal assistance in civil protective order hearings, and custody and divorce cases. Pro bono attorneys are needed throughout all jurisdictions in Douglas and Elbert County. Participants are requested to represent at least one client per year.

Special Project Volunteers are individuals and groups who volunteer for hands-on projects such as landscaping and maintenance, organizing the donation room, cleaning toys, wrapping presents, etc. They also may assist with technical support. Please watch the volunteer newsletter for these opportunities.

"Generosity consists not the sum given, but the manner in which it is bestowed."

**Women's Crisis & Family Outreach Center
Volunteer Demographics Survey**

As part of WCFOC's Inclusiveness Initiative, we have been asked to collect demographic information from our volunteers. Many of our funders appreciate that we welcome and encourage a diverse group of volunteers from many different backgrounds. Completion of this survey is entirely OPTIONAL and ANONYMOUS. Information is gathered for statistical purposes only and will not be retained in connection with your Volunteer Application. *Please choose the answer that most accurately describes you.*

1. **What is your sex?** Male Female I prefer not to respond

2. **What is your age?** Under 18 18-24 25-34 35-44 45-54
 55-64 65+ I prefer not to respond

3. **What is the highest level of education you have completed?**
 High School or equivalent College Graduate (4 yr)
 Some College Master's Degree (MS)
 Vocational/Technical School (2 yr) Professional Degree (MD, JD, etc.)
 Other _____ Doctoral Degree (PhD)
 I prefer not to respond

4. **What is your own individual yearly income?**
 0-\$29,999 \$30,000-\$60,000 \$60,000-\$85,000 Over \$85,000 I prefer not to respond

5. **What is your annual household income, including all earners in your household?**
 0-\$29,999 \$30,000-\$60,000 \$60,000-\$85,000 Over \$85,000 I prefer not to respond

6. **What is your current marital status?**
 Single, never married Married Separated
 Divorced Widowed I prefer not to respond

7. **What is your religious affiliation?**
 Buddhist Christian Hindu Jewish Muslim
 Agnostic Atheist I prefer not to respond Other _____

8. **How would you classify yourself?**
 African-American Asian/Pacific Islander Caucasian/White Hispanic/Latino
 Native American Multi-racial I prefer not to respond Other _____

9. **How do you identify yourself in terms of sexual orientation?**
 Heterosexual Lesbian/Gay Bisexual Transgender
 I prefer not to respond Other _____

10. **Where do you reside?**
 Urban area Suburban area Rural area I prefer not to respond Other _____

"The smallest act of kindness is worth more than the grandest intention."